Enrollment Process for Summer Term 2014

1.     Complete the online International Partner Enrollment Form at <http://www.bu.edu/summer/international-partner-students/enroll-now.shtml>

a.     Students will need their personal contact information, immigration status information, and course selections in order to complete this form.

b.     The course listing is available at <http://www.bu.edu/summer/courses/> - as the course listing is a public page, please ensure students do not attempt to access the public application from that page, but use the partner-specific link listed above.

2.     Complete and submit the supplemental documents (all supplemental documents can be received via email to ksbarnes@bu.edu; it is preferred that they are sent from the partner representative, if possible)

a.     Registration form for [Summer 1](http://www.bu.edu/summer/pdfs/BU-Summer-1-Registration.pdf) and/or [Summer 2](http://www.bu.edu/summer/pdfs/BU-Summer-2-Registration.pdf)

b.     [Immunization Record Form](http://www.bu.edu/summer/pdfs/PARTNERS-Immunization%20Record%20Form.pdf) (students must submit proof of the Measles, Mumps, Rubella [MMR] immunization in order to be registered into courses; all other vaccines must be completed prior to the start of classes)

c.      Copy of valid passport (the data page with photo and passport expiration date)

d.     Financial Documentation: students must demonstrate sufficient financial support in order for BU to issue the I-20 document needed for a student to apply for an F-1 Student Visa. Students must enroll full-time to be eligible for a F-1 visa; full-time enrollment during summer is a minimum of 8 credits in one 6-week session, or 12 credits over both 6-week sessions.

                                               i.     The Minimum financial support needed for students studying in one six-week session is US $8,912 and for students studying for 12 weeks it is US $15,338 (a breakdown of the minimum amounts required can be found on the [Estimated Expenses Form](http://www.bu.edu/summer/pdfs/bu-summer-international-estimatedcosts.pdf); please note this form does not take into account any partnership discounts, it is only for I-20 processing).

                                              ii.     The [Financial Information PDF](http://www.bu.edu/summer/pdfs/bu-summer-international-financial-information.pdf) provides information for how students can submit this documentation individually.  Students who are being funded by parents or other individuals will need to also complete the [Financial Sponsorship Certification](http://www.bu.edu/summer/pdfs/bu-summer-international-financialsponsorship.pdf).

                                            iii.     Partner institutions can also submit one sponsorship letter for the cohort of students; this letter should be on school letterhead and must list names of the students being sponsored as well as indicate that they will be sponsored for all costs associated with tuition, university fees, and room and board while enrolled at Boston University Summer Term 2014.

e.     [Family Education Rights & Privacy Act (FERPA) Waiver Form](http://www.bu.edu/summer/pdfs/bu-summer-international-ferpa-waiver.pdf) (this allows the Summer Term office to send an official transcript back to the partner school upon program completion)

3.     After a student’s complete enrollment packet is received, please allow 15 days for course registration and I-20 processing.

a.     Once student I-20 forms are ready, they will be sent via FedEx directly to the partner institution.

b.     The I-20 documentation will include directions for students to pay the SEVIS fee and use the payment receipt to apply for an F-1 student visa at a U.S. Embassy or Consulate (please note: the I-20 form itself is not a student visa).

c.      We encourage students to plan ahead when requesting visa appointments, as the processing time at each U.S. Embassy and Consulate varies.