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Information Letter to the Chinese Partner Institutions

## Graduate Inflow Scheme for Academic Year 2010-2011

### 1. Introduction

Based on bilateral agreements on academic cooperation between a number of selected Chinese universities and the Tilburg School of Economics and Management at Tilburg University, graduate students from these partner universities have the opportunity to take part in the "Graduate Inflow Scheme". Under this scheme, students spend one year of their graduate studies in Tilburg by participating in one of the one-year Master's programmes. Successful completion of the programme leads to a Master of Science (MSc) degree.

This letter to our Chinese partners specifies the procedure and time schedule of the application and admission process regarding this joint activity.

### 2. Master's programmes

For the academic year 2010-2011 students may choose from the following list of one-year Master's programmes offered by the Tilburg School of Economics and Management. Partners are encouraged to nominate students for various programmes.

#### *Economics*

- MSc Econometrics and Mathematical Economics
- MSc Economics
- MSc Economics and Finance of Aging
- MSc Operations Research and Management Science
- MSc Quantitative Finance and Actuarial Science

#### *Management*

- MSc Accounting
- MSc Finance
- MSc Information Management
- MSc International Management
- MSc Marketing Management
- MSc Marketing Research
- MSc Strategic Management
- MSc Supply Chain Management

A description of the programme content and structure is available on the website:  
[www.tilburguniversity.nl/masters/programmes](http://www.tilburguniversity.nl/masters/programmes).

Alternatively, brochures with more detailed information about the programme content and application procedure can be downloaded from the website:  
[www.tilburguniversity.nl/masters/contact/requestabrochure.html](http://www.tilburguniversity.nl/masters/contact/requestabrochure.html).

### 3. Admission requirements

To be admitted to one of the MSc programmes, candidates should meet the following main criteria:

- The applicant must be supported by the partner institution, as indicated by a completed and signed Letter of Recommendation (see: Appendix 1).
- The general entrance requirement for all MSc programmes is a university Bachelor's degree in Business Administration, Economics, Econometrics, Management or related fields. An excellent academic background in the field of the MSc programme is essential.
- A strong motivation to study at Tilburg University is indispensable.
- The applicant must have a very good command of oral and written English, proved by an IELTS test (minimum overall score of 6.5 and a minimum score of 6.0 on individual parts) or TOEFL test (minimum score of 575 paper-based, 233 computer-based or 90-91 internet-based).

Selected students participating in this Graduate Inflow Scheme are exempt from the GRE or GMAT requirement.

#### 4. Scholarships 2010-2011

To support graduate students of our Chinese partner network, Tilburg University has created a special scholarship fund. The scholarship consists of two components:

1. *A partial tuition waiver*  
Students from the partner universities who are admitted to an MSc programme at the Tilburg School of Economics and Management will pay a reduced tuition fee of €6.450, a reduction of nearly 40% of the regular tuition fee for non-EEA Master's students (2010-2011: €10.506). Visa costs are included in the tuition fee.
2. *A grant*  
Students from partner universities who are admitted to the programme can receive a monthly allowance of €300 over a maximum of 12 months to cover part of the living expenses in the Netherlands.

#### 5. Application & Admission procedure

The application and admission procedure is scheduled along the following steps and deadlines:

Before March 2010	<b>Selection of eligible students</b> by the Chinese partner
15 April 2010	<b>Deadline for submitting the complete application package</b> (see below for details)
Before 1 June 2010	<b>Final admission decision</b> Tilburg University sends the admission letter including the statement of allocation of grants plus the manual "Ticket to Tilburg", with information on what students need to know and do to prepare for arrival in The Netherlands
1 June 2010	<b>Tilburg University starts the visa procedure</b> Students will be contacted directly for any other required documents
June/July	The student receives "Pack Your Bags", a manual with extensive information on things to do and be aware of before departure to the Netherlands
August 19-20-21	<b>Arrival days at Tilburg University</b> Students receive the booklet "Tilburg Survival Kit", with information on topics they need to know about during their stay
August 23-27	<b>Welcome Week for international students</b> In order to quickly adapt to campus life, learn about Tilburg city and complete necessary formalities, Tilburg University organises this week for all new international students

## 6. Application package

The application package of each candidate should include the following documents:

- *A printed copy of the completed and signed application form*
  - Available online at [www.tilburguniversity.nl/masters/application](http://www.tilburguniversity.nl/masters/application)
- *A clear copy of the student's passport (valid until October 2011).*
  - Your copy passport should be in English, stating your full names, date of birth and place of birth.
- *A certified copy of the student's Bachelor's degree, including a transcript of all records/lists of grades.*
  - If you have not obtained your diploma yet, please enclose a certified copy of your most recent transcript of records/list of grades.
  - Certified copies are official copies of an original document. The Dutch Embassy or Consulate in your home country can issue them upon presentation of the original document. In some countries, the city hall, notaries and banks are allowed to certify as well. Also certified copies by your home university are accepted.
- *A completed and signed (by the partner institution) copy of the standard Letter of Recommendation (see Appendix 1)*
- *A sworn translation into English of all diplomas/certificates, transcripts of records/ list of grades and other documents*
- *A true copy of the English test (IELTS or TOEFL) results*
- *A Letter of Motivation*
  - Tilburg University wishes to select highly motivated students for its Master's programmes and therefore asks students to elaborate on their choice for Tilburg University in a motivation letter, which covers no more than two pages (A4 format).
- *A NESO certificate, to be issued by the Netherlands Educational Support Office in Beijing*
  - See [www.nesochina.com](http://www.nesochina.com) for more information. Please note that Tilburg University must receive the NESO certificate of each applicant no later than June 1, 2010. Without the NESO certificate, Tilburg University is unable to start the visa procedure on behalf of the student.

## 7. Contact persons

Admissions : Mrs. Alejandra van Delft, Admissions Officer, [MSc.TiSEM@uvt.nl](mailto:MSc.TiSEM@uvt.nl)

Agreement : Mrs. Annemarie van Vliet, Director of International Relations, [a.vanvliet@uvt.nl](mailto:a.vanvliet@uvt.nl)

## 8. Submit the application package

Applicants need to send the complete application package to the following address by the stated deadline:

Tilburg University, Tilburg School of Economics and Management  
Admissions Office, room K08  
Warandelaan 2  
5037 AB Tilburg  
The Netherlands

*Please note*

- The Admissions Board only accepts and assesses complete applications.
- An advanced level of English - in both oral and writing skills - is indispensable.
- Tilburg University reserves the right to refuse any student.

APPENDIX 1

**Letter of Recommendation**

**To Whom It May Concern:**

I hereby declare that .....

*(please enter name of university)*

as represented by .....

*(please enter name of contact person)\**

supports the application of .....

*(please enter name of student + date of birth)*

for the MSc programme of .....

*(please enter name of programme)*

at the Tilburg School of Economics and Management for the Academic Year 2010-2011 as part of the Graduate Inflow Scheme between a number of selected Chinese universities and Tilburg University.

Yours sincerely,

Signature

\*Contact details:

Name : .....

Position : .....

Phone : .....

E-mail : .....